Assistant Headteacher Vacancy Advert

Job Title: Assistant Headteacher

Pay Grade: L12-L17

Term: Full Time

Perm/Temp: Permanent

Required from: 01 September 2025

Closing date: 18 April 2025

Interview date: 9 May 2025

Location: Holly Grove School, Burnley Campus, Barden Lane, Burnley.

Tel: 01282 953710

School website: [www.holly-grove.lancs.sch.uk](http://www.holly-grove.lancs.sch.uk)

Roll: 137

Holly Grove school is a primary school (2 – 11 years) for pupils with generic learning difficulties

The governors and head teacher wish to employ an enthusiastic, flexible and committed Assistant Headteacher. Due to the promotion of the current Deputy Headteacher to Headteacher, an exciting leadership opportunity has arisen at this outstanding primary special school. The school is looking to appoint a highly skilled and motivated individual to join the Senior Leadership Team and work under the direction of the Headteacher, alongside the current Assistant Headteacher.

The post is subject to an enhanced DBS check.

Holly Grove School is committed to safeguarding and promoting the welfare of children and expects staff to share this commitment

Please note that in line with the Keeping Children Safe in Education 2024 an online search will be carried out as part of our due diligence on shortlisted candidates

The successful candidate must be committed to sustaining regular attendance at work

The successful candidate must promote a healthy lifestyle and encourage physical activity/movement throughout the day.

References will be requested for all shortlisted candidates prior to interview

**Essential Qualifications:** See job description and person specification

**Desirable Qualifications:** See job description and person specification

**Essential Experience:** See job description and person specification

**Desirable Experience:** See job description and person specification

Candidates are welcome and encouraged to visit the school on **Monday 31st March at 1.30pm or Wednesday 2nd April at 9.30am** , please e-mail Eve Taylor, Headteacher Designate to arrange your visit on [e.taylor@holly-grove.lancs.sch.uk](mailto:e.taylor@holly-grove.lancs.sch.uk) or ring school on 01282 953710.

The application form must be completed electronically and returned by email to [j.thresh@holly-grove.lancs.sch.uk](mailto:j.thresh@holly-grove.lancs.sch.uk)

**NB: CVs are not acceptable**