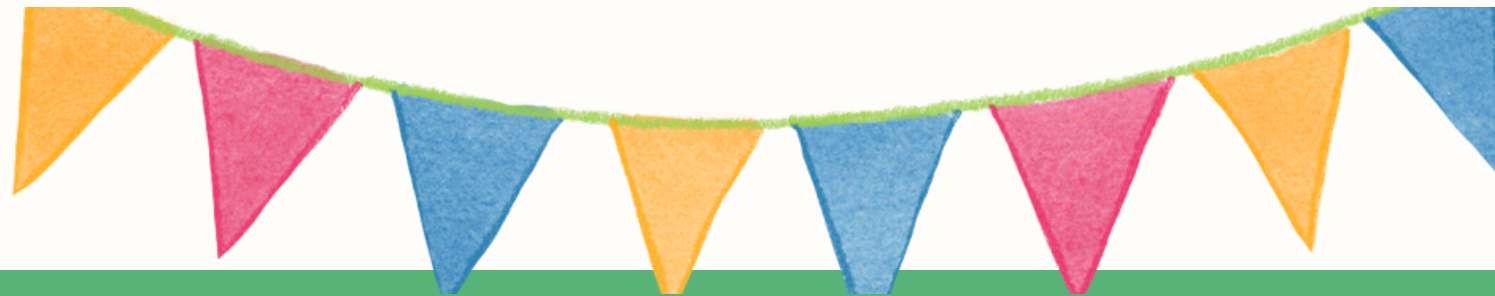


# HOLLY GROVE SCHOOL NEWSLETTER



20TH JANUARY 2025



[www.holly-grove.lancs.sch.uk](http://www.holly-grove.lancs.sch.uk) / [www.facebook.com/](https://www.facebook.com/hollygroveschool)



If you would like to share any news on the newsletter, you can email photos etc. to [newsletter@holly-grove.lancs.sch.uk](mailto:newsletter@holly-grove.lancs.sch.uk)



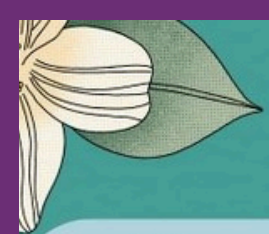
We hope you have had a great weekend!

If you would like to receive a copy of our weekly newsletters in an alternate language then please email your request to : [newsletter@holly-grove.lancs.sch.uk](mailto:newsletter@holly-grove.lancs.sch.uk)

A huge shout out to our superstar duo, Leighton, our Head Boy, and Macie Rose, our Head Girl, for cutting the ribbon on our lovely new school library! We can't wait to cosy up and dive into our favourite books in this magical reading space. 📖🌟



We would also like to introduce you to 'Buddy Bear' our new school reading friend. He has settled in very well and loves listening to the children read.



## Chill and Chat



We are holding our next Chill and Chat group on Tuesday 28th January 2025 from 1-3pm.

This is an informal group for our parent's/carer's and you are welcome to attend, have a brew and a chat.

Mispah, from the Community Genetics Team at Home Start, will be attending this session. This team aim to raise genetic knowledge in the community on inherited disorders and are able to visit families in their own homes to provide information/support and access to the Genetic Counselling Service. Please see the link below to Home Start to see services and support they can offer. You will also have the opportunity to speak to Shagufta about any concerns or support you require.

Please feel free to bring in any snacks to share.

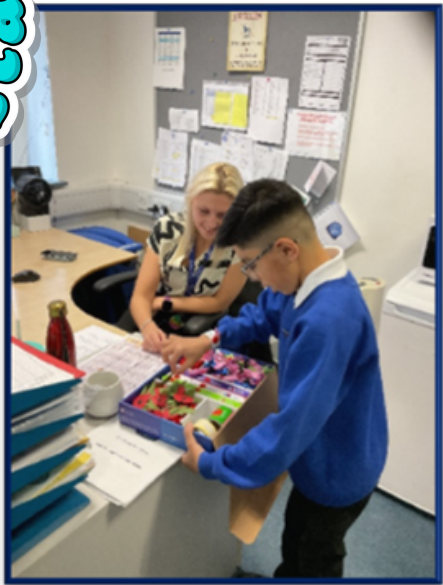


[ABOUT US - HOME-START EAST LANCASHIRE](#)





# SUPER DUPER



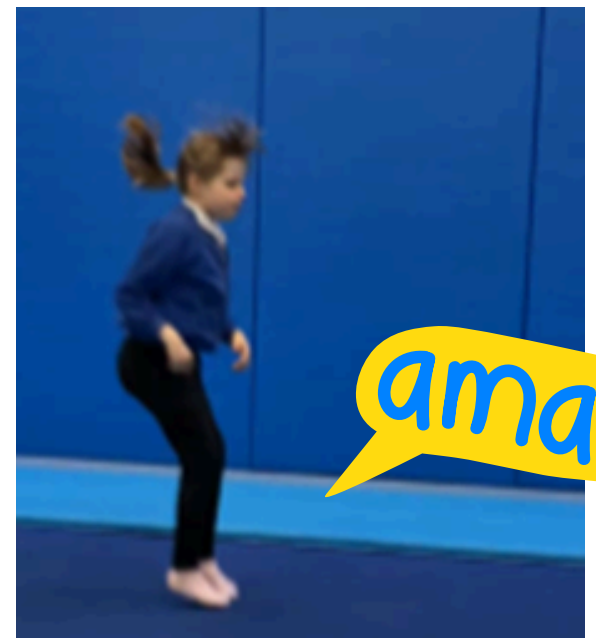
Well done to Rehaan for always being very helpful to staff, and for being eager to learn in every lesson.

A huge well done to Ollie for his fantastic Phonics work!



Great Job

Sophie has been working very hard, independently bouncing on the trampoline in her rebound sessions.



amazing



We are very proud of Ariz, for his fantastic work in all his lessons last week. Well Done Ariz!



super!

Kyle did some fantastic work during Food Technology, independently exploring different ways of making eggs.

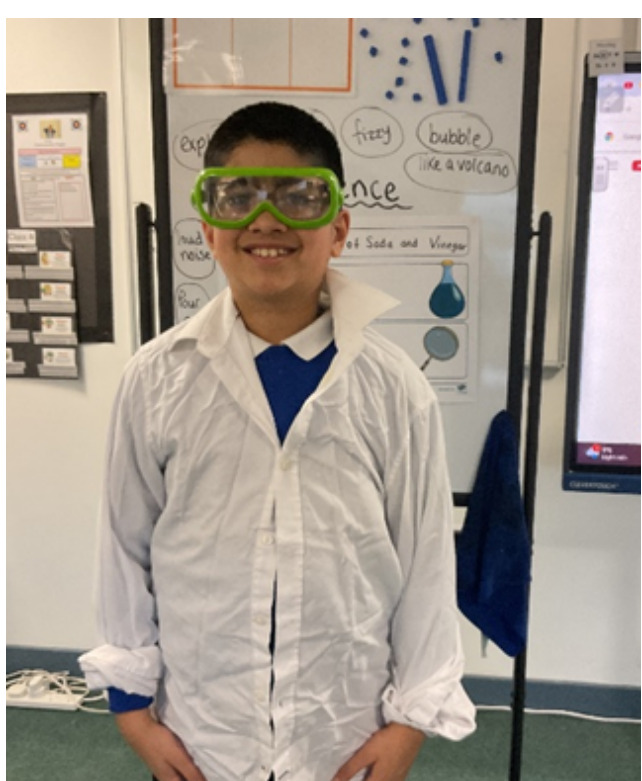


Eggcellent work Kyle!

Wow!

Jenny's class are very proud of Aadam, who was a fantastic Scientist last week, making some excellent predictions for their Science experiment.

Amazing work Aadam!



# Staff Development



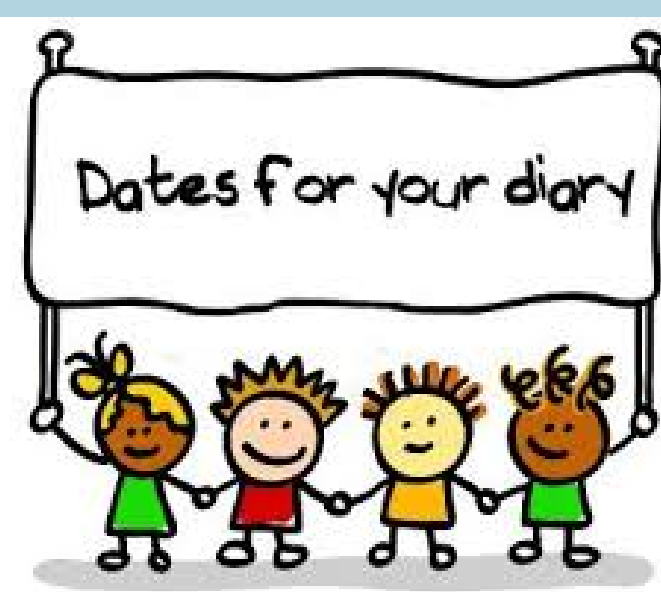
Wednesday 3pm-4:30pm

Wednesday 15th January -  
Infection control training

Wednesday 22nd January -  
Planning and Assessment

Wednesday 29th January -  
Online Safety updates

Wednesday 5th February  
Evidence Me updates



Thursday 23rd January      Blackpool Residential meeting

Tuesday 28th January      Chill and Chat

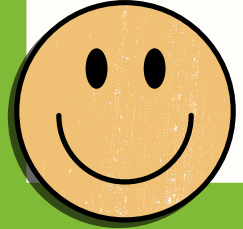
3 - 7th February      Children's Mental Health Week

Friday 7th February      NSPCC Number Day

Tuesday 11th February      Safer Internet Day

Friday 14th February      School closes for half term

You can access all our policies and our privacy notices on the school website.



[www.holly-grove.lancs.sch.uk](http://www.holly-grove.lancs.sch.uk)

# HAPPY BIRTHDAY



## STAFF

No Birthdays

## CHILDREN

Mia

# HOLLY GROVE HEROES



Aisling's Class - Freddie and Zach

Katie's Class - Harvey

Samantha's Class - Mason

Rebecca's Class - Ariz

Laura's Class - Henry

Adam's Class - Hussain

Julie's Class - Sophie

Michael's Class - Rehaan

Courtney's Class - Ashley

Josh's Class - Isla

Alex's Class - Kyle

Jenny's Class - Aadam



10am-2pm

£70  
PER DAY

HOLLY

GROVE

*Holiday  
Club*

*17th-  
18th*

**February**

# Eventbrite

Roblox, Ambitious about Autism and internetmatters.org have put together a free webinar for parents and people supporting children who are neurodivergent, to help keep themselves safe online, especially when gaming. This will be on 29th January 2025 from 7.30-8.30pm and you will need to register to watch it but it is completely free of charge and will cover topics such as 'Life online for vulnerable young people', 'Online Safety' and 'Roblox Safety Features'. Please click on the link below to register.

<https://www.eventbrite.co.uk>



## Game on: Supporting neurodivergent children in the online world

Free webinar for parents  
29<sup>th</sup> January 2025  
7.30 – 8.30pm

Presented by: **ROBLOX**

 Ambitious about Autism

 Internet matters.org

# HOLDING OUT FOR A HERO



**COULD YOU RESCUE A DOG?**

ON CHANNEL 4'S  
HIT SHOW

the  
*Dog House*



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## PRIVACY NOTICE

for

**Pupils and their Parents / Carers**

|

### **What is the purpose of this Notice?**

This is our school's Privacy Notice which is intended to provide you with information about how and why we process pupil information. It is also intended to provide you with other information which is required under the General Data Protection Regulation (GDPR) and the Data Protection Act 2018 (DPA). The GDPR and DPA contain the key laws relating to data protection.

It is important to the school, and a legal requirement, that we are transparent about how we process pupil information. As a school that processes pupil information, we are known as a "data controller". This means that we collect and use personal information for specified purposes which this Privacy Notice has been designed to tell you about.

### **The Data Protection Officer**

The School Business Manager is the appointed Data Protection Officer (DPO). The DPO's role is to oversee and monitor the school's data protection procedures and ensure that they are compliant with the General Data Protection Regulations (GDPR). The DPO can be contacted on 01282 953710 or email [j.shuck@holly-grove.lancs.sch.uk](mailto:j.shuck@holly-grove.lancs.sch.uk)

### **The categories of pupil information that we collect, hold and share include:**

- Personal information (such as name, unique pupil number and address)
- Characteristics (such as ethnicity, language, nationality, country of birth and free school meal eligibility)
- Emergency contact information
- Attendance information (such as sessions attended, number of absences and absence reasons)
- Assessment information (such as results of statutory tests and ongoing teacher assessments)
- Medical information and dietary requirements
- Special Educational Needs and Disability (such as behaviour support plans, Educational Health Care Plan, Physio plans and communication plans)
- Behaviour and exclusions
- Safeguarding information
- Photographs

## Why we collect and use this information

We use the pupil data:

- to support pupil learning
- to monitor and report on pupil progress
- to provide appropriate pastoral care
- to assess the quality of our services
- to comply with the law regarding data sharing
- to safeguard pupils
- to keep parents informed of events, to promote the school and celebrate achievements
- to enable contact in an emergency
- to inform regarding unforeseen school closures
- to manage the schools cashless payment system

The lawful basis on which we use this information:

On the 25th. May 2018 the Data Protection Act 1998 was replaced by the General Data Protection Regulation (GDPR). The condition for processing under the GDPR is:

Article 6

1. Processing shall be lawful only if and to the extent that at least one of the following applies:  
(c) Processing is necessary for compliance with a legal obligation to which the controller is subject;

Article 9

1. Processing of personal data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, and the processing of genetic data, biometric data for the purpose of uniquely identifying a natural person, data concerning health or data concerning a natural person's sex life or sexual orientation shall be prohibited.
2. Paragraph 1 shall not apply if one of the following applies:  
(j) Processing is necessary for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes in accordance with Article 89(1) based on Union or Member State law which shall be proportionate to the aim pursued, respect the essence of the right to data protection and provide for suitable and specific measures to safeguard the fundamental rights and the interests of the data subject.

The Education (Information about Individual Pupils) (England) Regulations 2013 - Regulation 5 'Provision of Information by non-maintained special schools and Academies to the Secretary of State' states 'Within fourteen days of receiving a request from the Secretary of State, the proprietor of a non-maintained special school or an Academy (shall provide to the Secretary of State such of the information referred to in Schedule 1 and (where the request stipulates) in respect of such categories of pupils, or former pupils, as is so requested.'

The Education Act 1996 - Section 537A – states that we provide individual pupil information to the relevant body such as the Department for Education.

Children's Act 1989 – Section 83 – places a duty on the Secretary of State or others to conduct research.

### **Collecting pupil information**

Whilst the majority of pupil information you provide to us is mandatory, some of it is provided to us on a voluntary basis. In order to comply with the General Data Protection Regulation, we will inform you whether you are required to provide certain pupil information to us or if you have a choice in this.

### **Storing pupil data**

We hold pupil data for the period of time your child is on role at Holly Grove School and in accordance with our records management policy. In accordance with GDPR the school does not store personal data indefinitely, data is only stored for as long as is necessary to complete the task for which it was originally collected.

Where permission has been given we may retain photographs of your child for marketing and fundraising literature use in the school brochure, on our website or facebook page.

### **Who we share pupil information with**

We routinely share pupil information with:

- schools that the pupil's attend after leaving us
- our local authority
- the Department for Education (DfE)
- NHS Specialist School Nursing Service
- Multi Agency Partners
- School software which is used to support school processes, pupil assessment and pupil learning. Why we share pupil information

We do not share information about our pupils with anyone without consent unless the law and our policies allow us to do so.

We share pupils' data with the Department for Education (DfE) on a statutory basis. This data sharing underpins school funding and educational attainment policy and monitoring.

We are required to share information about our pupils with our local authority (LA) and the Department for Education (DfE) under section 5 of The Education (Information About Individual Pupils) (England) Regulations 2013.

### **Data collection requirements:**

To find out more about the data collection requirements placed on us by the Department for Education (for example, via the school census) go to <https://www.gov.uk/education/data-collection-and-censuses-for-schools>.

### **The National Pupil Database (NPD)**

The NPD is owned and managed by the Department for Education and contains information about pupils in schools in England. It provides invaluable evidence on educational performance to inform independent research, as well as studies commissioned by the Department. It is held in electronic format for statistical purposes. This information is securely collected from a range of sources including schools, local authorities and awarding bodies.

We are required by law, to provide information about our pupils to the DfE as part of statutory data collections such as the school census and early years' census. Some of this information is then stored in the NPD. The law that allows this is the Education (Information About Individual Pupils) (England) Regulations 2013.



To find out more about the NPD, go to <https://www.gov.uk/government/publications/national-pupil-database-user-guide-and-supporting-information>.

The department may share information about our pupils from the NPD with third parties who promote the education or well-being of children in England by:

- conducting research or analysis
- producing statistics
- providing information, advice or guidance

The Department has robust processes in place to ensure the confidentiality of our data is maintained and there are stringent controls in place regarding access and use of the data. Decisions on whether DfE releases data to third parties are subject to a strict approval process and based on a detailed assessment of:

- who is requesting the data
- the purpose for which it is required
- the level and sensitivity of data requested, and
- the arrangements in place to store and handle the data

To be granted access to pupil information, organisations must comply with strict terms and conditions covering the confidentiality and handling of the data, security arrangements and retention and use of the data.

For more information about the department's data sharing process, please visit: <https://www.gov.uk/data-protection-how-we-collect-and-share-research-data>

For information about which organisations the department has provided pupil information, (and for which project), please visit the following website: <https://www.gov.uk/government/publications/national-pupil-database-requests-received>

To contact DfE: <https://www.gov.uk/contact-dfe>

### Requesting access to your personal data

Under data protection legislation, parents and pupils have the right to request access to information about them that we hold. To make a request for your personal information, or be given access to your child's educational record, please make a request in writing to the school Data Protection Officer, Mrs J Thresh, Holly Grove School, Burnley Campus, Barden Lane, Burnley, BB10 1JD or by email: [j.thresh@holly-grove.lancs.sch.uk](mailto:j.thresh@holly-grove.lancs.sch.uk)

You also have the right to:

- object to processing of personal data that is likely to cause, or is causing, damage or distress
- prevent processing for the purpose of direct marketing
- object to decisions being taken by automated means
- in certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed, and
- claim compensation for damages caused by a breach of the Data Protection regulations

If you have a concern about the way we are collecting or using your personal data, we request that you raise your concern with us in the first instance. Alternatively, you can contact the Information Commissioner's Office at <https://ico.org.uk/concerns/>

# Happier January 2025

MONDAY

TUESDAY

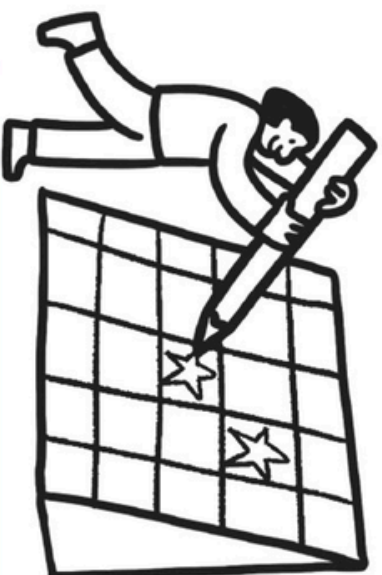
WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

SUNDAY



1 Find three things to look forward to this year

2 Make time today to do something kind for yourself

3 Do a kind act for someone else to help brighten their day

4 Write a list of things you feel grateful for and why

5 Look for the good in others and notice their strengths

6 Take five minutes to sit still and just breathe

7 Learn something new and share it with others

8 Say positive things to the people you meet today

9 Get moving. Do something active (ideally outdoors)

10 Thank someone you're grateful to and tell them why

11 Switch off all your tech at least an hour before bedtime

12 Connect with someone near you - share a smile or chat

13 Take a different route today and see what you notice

14 Eat healthy food which really nourishes you today

15 Get outside and notice five things that are beautiful

16 Contribute positively to your local community

17 Be gentle with yourself when you make mistakes

18 Get back in contact with an old friend

19 Focus on what's good, even if today feels tough

20 Go to bed in good time and allow yourself to recharge

21 Try out something new to get out of your comfort zone

22 Plan something fun and invite others to join you

23 Put away digital devices and focus on being in the moment

24 Take a small step towards an important goal

25 Decide to lift people up rather than put them down

26 Choose one of your strengths and find a way to use it today

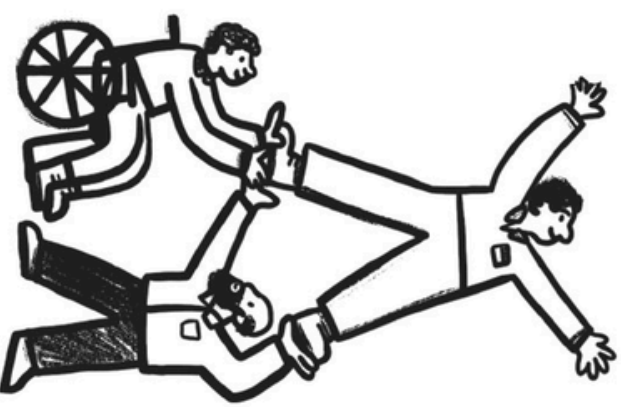
27 Challenge your negative thoughts and look for the upside

28 Ask other people about things they've enjoyed recently

29 Say hello to a neighbour and get to know them better

30 See how many people you can smile at today

31 Write down your hopes or plans for the future



ACTION FOR HAPPINESS

Happier · Kinder · Together



## **PUPIL HOLIDAY DATES – 2024 / 2025**

### **Autumn Term 2024**

Re-open		Wednesday 4 September 2024
Half Term	5 days	Monday 21 October Friday 25 October (inclusive)
Re-open		Monday 28 October

**Christmas - Closure after school on Friday 20 December 2024**

### **Spring Term 2025**

Re-open		Monday 6 January 2025
Half Term	5 days	Monday 17 February to Monday 24 February (inclusive)
Re-open		Tuesday 25 February

**Easter - Closure after school on Friday 4 April 2025**

### **Summer Term 2025**

Re-open		Tuesday 22 April 2025
May Day	1 day	Monday 5 May
Half Term	5 days	Monday 26 May to Friday 30 May (inclusive)
Re-open		Monday 2 June

**Summer - Closure after school on Friday 18 July 2025**



## **Pupil Holiday Dates – 2025/2026**

### **Autumn Term 2025**

<b>Re-open</b>		<b>Wednesday 3 September 2025</b>
<b>Half Term</b>	<b>5 days</b>	<b>Monday 27 October Friday 31 October (inclusive)</b>
<b>Re-open</b>		<b>Monday 3 November</b>

**Christmas - Closure after school on Friday 19 December 2025**

### **Spring Term 2026**

<b>Re-open</b>		<b>Monday 5th January 2026</b>
<b>Half Term</b>	<b>5 days</b>	<b>Monday 16 February to Friday 20 February (inclusive)</b>
<b>Re-open</b>		<b>Tuesday 24 February</b>

**Easter - Closure after school on Friday 27 March 2026**

### **Summer Term 2026**

<b>Re-open</b>		<b>Monday 13 April 2026</b>
<b>May Day</b>	<b>1 day</b>	<b>Monday 4 May</b>
<b>Half Term</b>	<b>5 days</b>	<b>Monday 25 May to Friday 29 May (inclusive)</b>
<b>Re-open</b>		<b>Tuesday 2 June</b>

**Summer - Closure after school on Friday 17 July 2026**