

Our target for school attendance is 90%, taking into account our children with complex medical needs.

Did you know?...

15 minutes late each day =

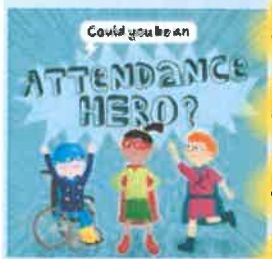
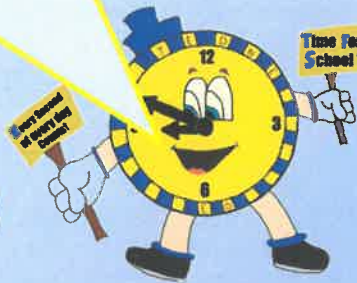
2 weeks of school missed each year!



Make Every Day Count!

Punctual and regular attendance is essential for successful learning. Children need to be in school to achieve their best!

85% attendance may sound good, however, it means a child will miss a month of school each year.



Here

Every day

Ready

On time



At Holly Grove, your child will be rewarded for being an Attendance Hero!

Absence procedures:

If your child is absent you must:

- Contact us as soon as possible on the first day of absence, you can leave a message recording your child's absence;
- Or, you can call into school and report to reception.

If your child is absent we will:

- Telephone you on the first day of absence if we have not heard from you;
- If we cannot contact you we will contact all the numbers you have provided, this is to ensure we know that your child is safe.
- On the first day of absence, we will contact all numbers twice. This will continue on the second day of absence.
- After the second day of absence we may visit you at home, we would like to know that your child and YOU are safe.
- Invite you in to discuss the situation with our Family Support Team and/or Headteacher if absences persist;
- If appropriate, we will refer the matter to the Attendance Officer linked with school if attendance moves below 80% as per Local Authority protocol.

If your child has a prolonged absence due to medical reasons, we will:

- Keep in regular contact with the family;
- Follow procedures outlined in the document "Supporting education for children with complex medical needs";
- Provide educational activities at home/hospice/hospital if appropriate.

We recognise the varying needs of our children and reward them for individual attendance success and improvement throughout the year.